St. Nicholas C of E Primary School

Charging & Remissions Policy

Our vision

We prepare every pupil for their best future by ensuring they reach their full potential and attain the knowledge, skills and understanding required for success as we believe that 'With God, all things are possible'. Matthew 19:26

Date reviewed:	February 2026
Reviewed by:	R. Younger
Approved by Headteacher:	February 2026
Date of next review:	Spring 2027

® Registered Trade Mark 3105379

1. Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

1.2 The school aims to reinforce the curriculum and related topic work with additional opportunities to learn from visits and activities outside the classroom. The school has to find a balance between maximising the number of these additional beneficial activities and minimising the financial burden on parents. At all times parents are welcome to discuss with staff in complete confidence any concerns they have with charging arrangements.

1.3 The school does not request financial contributions of any kind in relation to the pupil admissions process.

2. Educational visits / events

2.1 When organising school visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which may require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events.

2.4 The school may also ask for voluntary contributions towards the costs of materials / ingredients for subjects such as design or food technology; or we may ask for voluntary donations of the materials / ingredients themselves. All children will participate fully in these activities, regardless of whether or not their parents have made a donation.

3. Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging, and request a contribution to cover the cost of travel. If parents are experiencing financial difficulty they are invited to speak / write in confidence to the Headteacher.

4. Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum; this charge will not be made for pupils who are looked after by a local authority. If parents are experiencing financial difficulty, they are invited to speak / write in confidence to the Headteacher. We give parents information about additional music tuition each summer term in order to make bookings for the following academic year.

5. Swimming

5.1 The school organises swimming lessons for children in Year 5. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

5.2 From time to time, the school may organise additional swimming lessons for children in other year groups. These also take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

6. Activities outside school hours

6.1 No charge is made for activities that are outside of school hours and are part of the curriculum. However, we may ask for a contribution towards materials.

6.2 For all other activities outside of school hours, a charge up to the cost of the activity will be levied.

7. Childcare (Extended Care Club and Holiday Clubs)

7.1 Parents are responsible for meeting full costs for childcare provided by the school or by a partner working with the school, including any transport costs for supervised transfer.

7.2 Parents are advised that they may be eligible for financial support towards childcare costs e.g. through Universal Credit and/or the government's tax-free childcare scheme.

7.3 Fees for childcare are reviewed annually by the Headteacher in the summer term, to take effect from 1st September, and parents are notified accordingly.

8. Damage / Loss to property

8.1 In cases of wilful or malicious damage to equipment, or breakages, the Headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

8.2 In the event of school books on loan to children being lost / damaged beyond repair, the school may charge a fee based on the replacement value of the item.